



## **EMPLOYMENT OPPORTUNITY**

### **Director of Legal Services**

Disability Law Colorado has an immediate opening for the Director of Legal Services (7 - 10 years' experience) to carry out the delivery of legal and advocacy services for the organization. This individual is part of the senior management team and provides vision and leadership to the Protection and Advocacy staff and manages legal and advocacy personnel who work in the Protection and Advocacy programs.

Disability Law Colorado protects and promotes the rights of people with disabilities and older people in Colorado through legal representation, information & referral, education & training, and legislative analysis. Disability Law Colorado is a statewide organization and is the designated Protection and Advocacy System for people with disabilities in Colorado. Disability Law Colorado also administers the Colorado State Long-Term Care Ombudsman and Legal Assistance Developer for Elders Programs.

#### **Essential Duties and Responsibilities**

- Oversees legal and disability program services at Disability Law Colorado, including the Grand Junction office.
- Supervises managing attorneys, team leaders, program coordinators and oversees case selection, work assignments, and evaluation of work.
- Manages litigation activities of Disability Law Colorado.
- Interacts with the public and high-level state officials through committee work, conducting workshops, speaking engagements, and a variety of advocacy and public relations activities.
- Assists in the development of program budgets.
- Reports to the Executive Director and interacts with Board of Directors and the Executive Committee as necessary in carrying out Disability Law Colorado's legal services activities.
- Participates in long-range and strategic planning activities to ensure Disability Law Colorado has the resources it needs for its long-term success.
- Work performance consistent with the Colorado Rules of Professional Conduct.

#### **Qualifications, Education and Experience**

- Juris Doctorate (JD) from an accredited law school and a current Colorado license to practice law are required, or the ability to waive into Colorado through another state license.
- Ability to work independently as well as in a team.
- Demonstrated ability to manage teams.
- Educational or professional development and experience in supervision and group performance.
- Broad knowledge and progressively responsible experience in disability law along with litigation and management experience required.
- Prior experience with the Protection and Advocacy system is beneficial.
- Computer literacy and proficiency with software utilized to carry out job functions.
- Ability to travel throughout the state is required.

Disability Law Colorado is an Equal Opportunity Employer and does not discriminate on the basis of race, color, sex, religion, sexual orientation, creed, national origin or disability. Applicants with disabilities and diverse backgrounds are encouraged to apply. **Open until filled.**

[Link to full job description](#)

Interested applicants please mail, fax or e-mail resume with cover letter and writing sample to:

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December 8, 2020